

MADHYA PRADESH STATE MINING CORPORATION LIMITED:
Paryavas Bhawan, Block No. 1(A), 2nd Floor, Bhopal-462 011.



TENDER DOCUMENT FOR
ANNUAL MAINTNENACE CONTRACT
OF COMPUTERS AND PERIPHERALS

PRICE: Rs.525.00 each
(Including VAT)

CHIEF GENERAL MANAGER (F&A)
MP STATE MINING CORPORATION LIMITED.
BHOPAL



MADHYA PRADESH STATE MINING CORPORATION LIMITED:
Paryavas Bhawan, Block No. 1(A), 2nd Floor, Bhopal-462 011.

REGISTRATION DOCUMENT

Contract documents consisting of Tender notice, contract form, contract conditions, specifications and technical particulars etc.

For ANNUAL MAINTENANCE CONTRACT OF COMPUTERS & PERIPHERALS

Received Rs.
(Rupees:.....only) vide Money receipt
No..... dated :..... issued on M/s.....
.....
.

CHIEF GENERAL MANAGER (F&A)
MP STATE MINING CORPN.LTD.
BHOPAL

DATE :

N.I.T. FOR AMC OF COMPUTERS & PERIPHERALS

Sealed tenders are invited from Experienced Firms/ individuals in the prescribed forms for undertaking Annual Maintenance Contract (AMC) of computers and peripherals for a period of three years on yearly renewable basis as per terms and conditions. Last date of submission of sealed Tender Document along with EMD of Rs. 20,000/- shall be submitted upto 18.11.2016 till 3:00 pm. For other details please log on to www.mpsmcl.mp.gov.in

CHIEF GENERAL MANAGER (F&A)



MADHYA PRADESH STATE MINING CORPORATION LIMITED:
Paryavas Bhawan, Block No. 1(A), 2nd Floor, Bhopal-462 011.

ANNUAL MAINTENANCE CONTRACT OF COMPUTERS & PERIPHERALS

We, (name of company) wish to enter into an annual maintenance contract (AMC) for the computers and peripherals belonging to The M.P. State Mining Corporation Limited, Bhopal installed at Head Office and elsewhere in Bhopal as per list mentioned in the Contract document.

We undertake to abide the terms and conditions and thereby maintain the computers and peripherals offered by the Corporation for the AMC for the required period under the conditions hereto mentioned on the rates to be finalized and specified in the agreement, at places to be specified by the MP State Mining Corporation Limited within the specified contract period.

Should this contract be accepted, we hereby agree to abide by and fulfill all the terms of this contract and all of the conditions of contract annexed hereto or in default thereof to forfeit by the Corporation, or his successors, the penalties or sum of money mentioned in the said conditions.

We undertake that our firm has neither been Blacklisted/Debarred by any Government / Government Undertaking /Bank nor penalized on the same ground. We also undertake that no legal proceeding is pending in any Courts on the same grounds.

The sum of Rs. 20,000/- (Rupees Five thousand only) in the form of demand draft No.....dated.....of..... (bank) is enclosed as Earnest money which shall be retained by the Corporation, on account of the security deposit which is specified in this document.

Signature of the Offerer

Dated:.....

Witness:

Address:



MADHYA PRADESH STATE MINING CORPORATION LIMITED:
Paryavas Bhawan, Block No. 1(A), 2nd Floor, Bhopal-462 011.

TERMS & CONDITIONS:

Date of issue of N.I.T.	29.10.2016
Date of receipt of tender	upto 3:00 PM on 18.11.2016
Date of opening of tender	4:00 PM on 18.11.2016

1. Sealed offers are invited on behalf of the M.P. State Mining Corporation Limited for the **Annual Maintenance Contract of Computers and peripherals** in the prescribed format (ANNEXURE-I) from reputed firms upto 3:00 pm on 18.11.2016 and will be opened on the same day at 4:00 PM in the presence of the offerer who choose to be present.
2. Eligibility Criteria:- Firms or persons having experience in maintenance of at least 20 computers for one year shall be eligible for participation in tender. Copies of Work orders to substantiate the same shall be enclosed with the offer. Firms/ Individuals having insufficient experience shall not be eligible for award of the contract.
2. AMC will include -
 - a) Comprehensive Maintenance of the Computers and Printers as mentioned at Annexure - I.
 - b) The Contractor shall require maintaining and ensuring 95% uptime of working of all computers and peripherals. The AMC includes complete hardware, keyboard, mouse, software installed, virus protection, detection and cleaning, but excludes print head, printer cartridge. The Contractor will assure that replaced parts of the Computers/Printer will be as same as original Configuration and Company, specially Motherboards and TFT Monitors. The AMC also includes cleaning of dust and dirt from the interior and exterior of the machines.
 - c) Preventive Maintenance - The Contractor shall be visiting the office in working day to make computers and printers DUST FREE with suitable blower every quarter (especially during June to August every month).
3. The tender documents can be downloaded from Corporation's website : www.mpsmcl.mp.gov.in



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4. It is obligatory for the offerer to purchase the Tender Documents and specifications otherwise offers from them will not be opened. For downloaded form, documents fee Rs. 500/- can be paid through separate Demand Draft of any Nationalized Bank. It is also obligatory for the offerer to deposit EMD of Rs.20,000/- by Demand Draft of any Nationalized Bank in favour of "M.P. STATE MINING CORPORATION LTD." payable at BHOPAL along with the offer.
5. No offer without the EMD of Rs.20,000/- will be entertained.
6. Offers received after the due date and time, as stated above, will not be considered. When special messenger delivers the offers, they should be deposited in the tender box kept in the office of the Deputy General Manager (Technical) on working days, during working hours. Nobody is authorized to receive or grant receipt for the offer delivered through special messenger.
7. The M.P. State Mining Corporation Limited will not be responsible for delay on any account in receipt of offer documents. If the offers are received after the specific date and time, even if the delay in receipt was caused in postal transit or any other reason, whatsoever, the same shall not be considered and the offer shall be returned unopened. Telegraphic offers will not be entertained.
8. The selected offerer will be called as Contractor.
9. The EMD of selected Contractor shall be converted into Performance Security.
10. The performance security will only be discharged / refunded after successful completion of the contract.
11. Agreement will be executed on non-judicial stamp of Rs. 500/- between The Corporation and the Contractor as per DRAFT given at Annexure III.



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12. Though the AMC is invited for three years, but the same will be on yearly renewable basis and the continuance of the contract after every year will depend upon the performance of the Contractor. It will be the full discretion of the Corporation either to renew or cancel the contract at any time.
13. The payment of the annual contract for the AMC will be paid on quarterly basis. This payment will be made only after expiry of each quarter. The Contractor will have to furnish bills along with service call reports duly signed by the user and a certificate stating that there is no complaint pending for rectification.
14. The Contractor will ensure at least one visit of their qualified service engineer every working day on pre-decided time. No telephone call will be made from Corporation for routine visit, though the contractor will provide complete details i.e. Name of Engineers, Mobile Nos., Land Line nos. of company and address etc.
15. The Contractor has to attend the complaint and rectify the same within three working days failing which the Corporation may impose Rs. 500/- per complaint per machine, and the same will be deducted from the bill as penalty. However, if the Contractor provides stand-by arrangement of same configuration within 3 days, the Corporation shall not charge any penalty if the defective machine is rectified and installed within 5 days from the date of lodging of complaint. The Contractor will insure that the replaced part of the Machine will be same as original configuration, make and model.
16. The Corporation may impose penalty @ Rs.1000/- per machine/complaint if the complaint is not attended and/or rectified within the period of 5 days from the date of lodging of complaint. If the complaint is pending for rectification more than 5 days, Corporation may get the machines repaired from any other sources at the cost of the Contractor. Corporation may also cancel the contract and forfeit the EMD in case of not attending complaints in given time.



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17. The Contractor will keep a register with them to make entries of the complaints lodged and will be shown to the Corporation, if required. Complaints conveyed by Corporation's representative telephonically or through e-mail shall have to be entertained by the contractor.
18. The Corporation may cancel the AMC anytime and forfeit the Performance Security if the performance of the contractor is found unsatisfactory. The decision of Managing Director of M. P. State Mining Corporation shall be final and binding on the Contractor.
19. All the decisions of Managing Director of the Corporation will be binding to both the parties and all disputes will be under the jurisdiction of Bhopal Court only.

CHIEF GENERAL MANAGER (F&A)



MADHYA PRADESH STATE MINING CORPORATION LIMITED:
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ANNEXURE-I

FORMAT FOR SUBMISSION OF AMC VALUE

COMPUTERS -

- Note:- 1. Rates quoted shall be exclusive of Service Tax. Service tax, at prevailing rates shall be payable over and above the sanctioned rates.
2. Rates shall be quoted on annual basis.

No.	MAKE/MODEL and Configuration	RATE	AMOUNT
1	LG Intel (R) Core (TM) i5- 3470 CPU @ 3.20GHz 3.20GHzRAM- 4.00 GB, System Type- 64 bit Operating System, Hard Disk- 500GB		
2	Lenovo Intel (R) Core (TM) i5-3470 CPU@ 3.20GHz 3.20GHz RAM- 2.00 GB, System Type- 32 bit Operating System, Hard Disk- 500GB		
3	Lenovo Intel (R) Core (TM) i5-3330S CPU @ 2.70GHz 2.70GHzRAM- 4.00 GB, System Type- 32 bit Operating System, Hard Disk- 500 GB		
4	ACER Intel(R) Core(TM)2 Duo CPU E7400 @ 2.80GHz 2.79GHzRAM-3.00GB, System Type-32 bit Operating System, Hard Disk- 160GB		
5	Lenovo Intel(R) Core(TM) i5-4570 CPU @ 3.20 GHz 3.20 GHz RAM-4.00 GB, System Type- 32 bit Operating System, Hard Disk- 500 GB		
6	HCL Intel(R) Core(TM) 2 Duo E7300 @ 2.66GHz 2.67GHz RAM-3.00GB, System Type-32 bit Operating System, Hard Disk- 160 GB.		
7	AOC Intel(R) Core (TM)2 Duo E7300 @ 2.66GHz 2.67GHz RAM-3.00 GB, System Type-32 bit Operating System, Hard Disk- 160GB		



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8	HCL Intel (R) Core (TM)2 Duo CPU E7500 @ 2.66GHz 2.67GHz RAM-0.99GB, System Type- Microsoft windows XP Professional version 2002, service Pack 2, Hard Disk 232.88 GB		
9	i5 Acer desktop computers 2 GB, 500 GB kb/m		
10	Lenovo, Intel(R) Core(TM) i5-4570 CPU @ 3.20 GHz 3.20 GHz RAM-4.00 GB, System Type- 32 bit Operating System, Hard Disk- 500 GB.		
11	HCL, Intel(R) Core(TM)2 Duo CPU E7400 @ 2.80GHz 2.79GHz RAM-2.00GB, System Type-32 bit Operating System, Hard Disk- 160GB		
12	HP Intel(R) Pentium(R) 4 CPU 3.06GHz 3.06GHz RAM- 1.00 GB, System Type- Microsoft windows XP Professional version 2002, service Pack 2, Hard Disk- 80 GB		
13	AOC, Intel(R) Core(TM)2 Duo CPU E7500 @ 2.93GHz 2.93GHz RAM-2.00GB, System Type-32 bit Operating System, Hard Disk- 500 GB		
14	Lenovo Intel (R) Core (TM) i5-4590 CPU @ 3.30 GHz 3.30 GHz RAM- 4.00 GB, System Type- 32 bit Operating System, Hard Disk- 500 GB.		
15	Lenovo Intel (R) Core (TM) i5-3470 CPU @ 3.20GHz 3.20GHz RAM- 2.00GB, System- 32 bit Operating System, Hard Disk- 500 GB		
16	AOC Intel (R) Core (TM)2 Duo CPU E7500 @ 2.93GHz 2.93GHz RAM-0.99GB, System Type- Microsoft windows XP Professional version 2002, service Pack 2, Hard Disk 232.88 GB		
17	Lenovo Intel (R) Core (TM) i5-4590 CPU @ 3.30 GHz 3.30 GHz RAM- 4.00 GB, System Type- 32 bit Operating System, Hard Disk- 500 GB.		
18	Lenovo Intel (R) Core (TM) i5-3470 CPU @ 3.20GHz 3.20GHz RAM- 2.00GB, System- 32 bit Operating System, Hard Disk- 500 GB		



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19	Lenovo Intel (R) Core (TM) i5-3470 CPU @ 3.20GHz 3.20GHz RAM- 2.00GB, System Type - 32 bit Operating System, Hard Disk- 500 GB		
20	Lenovo Intel (R) Core (TM) i5-3470 CPU @ 3.20GHz 3.20GHz RAM-2.00 GB, System Type - 32 bit Operating System, Hard Disk- 500 GB		
21	HCL Intel(R) Core(TM)2 Duo CPU E7300 @ 2.66GHz 2.67GHz RAM- 2.00 GB, System Type- Microsoft windows XP Professional version 2002, service Pack 2, Hard Disk 160 GB		
22	Lenovo Intel (R) Core (TM) i5-4590 CPU @ 3.30 GHz 3.30 GHz RAM- 4.00 GB, System Type- 32 bit Operating System, Hard Disk- 500 GB.		
23	Lenovo Intel (R) Core (TM) i5-3470 CPU @ 3.20GHz 3.20GHz RAM- 2.00GB, System Type - 32 bit Operating System, Hard Disk- 500 GB		
24	AOC Intel (R) Core (TM)2 Duo E7500 @ 2.93GHz 2.94GHz RAM- 2.00GB, System Type -32bit Operating System, Hard Disk- 232.88 GB		
25	AOC Intel (R) Core(TM)2 Duo E7500 @ 2.93GHz 2.94GHz RAM- 3.00GB, System Type - 32 bit Operating System, Hard Disk -300 GB		
26	HP Intel(R) Pentium(R) 4 CPU 2.80GHz 2.79GHz RAM- 1.00 GB, System Type- Microsoft windows XP Professional version 2002, service Pack 2, Hard Disk- 80 GB		
27	Lenovo Intel (R) Pentium(R) 4 CPU 3.40GHz 3.40GHz RAM-2.00 GB, System Type - 32 bit Operating System, Hard Disk- 74.53 GB.		



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28	Lenovo Intel (R) Core (TM) i5-4590 CPU @ 3.30 GHz 3.30 GHz RAM- 4.00 GB, System Type- 32 bit Operating System, Hard Disk- 500 GB.		
29	HCL Intel (R) Core (TM) 2 Duo CPU E7300 @ 2.66GHz 2.67GHz RAM- 2.00 GB, System Type- 32 bit Operating System, Hard Disk- 160 GB		
30	HCL Intel (R) Core (TM) 2 Duo CPU E7400 @ 2.80GHz 2.79GHz RAM- 2.00 GB, System Type- 32 bit Operating System, Hard Disk- 160 GB		
31	HCL Intel (R) Core (TM) 2 Duo CPU E7400 @ 2.80GHz 2.79GHz RAM- 2.00 GB, System Type- 32 bit Operating System, Hard Disk- 160 GB		
32	Lenovo Intel (R) Core (TM) i5-4590 CPU @ 3.30 GHz 3.30 GHz RAM- 4.00 GB, System Type- 32 bit Operating System, Hard Disk- 500 GB.		
33	Lenovo Intel (R) Core (TM) i5-3470 CPU @ 3.20GHz 3.20GHz RAM- 2.00 GB, System Type-32 bit Operating System, Hard Disk- 500 GB		
34	HCL Intel (R) Core(TM)2 Duo CPU E7300 @ 2.66GHz 2.67GHz RAM-2.00 GB, System Type- Microsoft windows XP Professional version 2002, service Pack 2, Hard Disk- 160 GB		
35	HCL Intel (R) Core(TM)2 Duo CPU E7300 @ 2.66GHz 2.67GHz RAM-2.99 GB, System Type- Microsoft windows XP Professional version 2002, service Pack 2, Hard Disk- 160 GB		



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36	HCL Intel (R) Core (TM) 2 Duo CPU E7500 @ 2.93GHz 2.93GHz RAM- 1.00GB, System Type- Microsoft windows XP Professionl version 2002, servive Pack 2, Hard Disk- 160G		
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PRINTERS

No.	MAKE/MODEL and Configuration	QTY.	RATE	AMOUNT
1	Canon- Image Class MF4750			
2	SAMSUNG ML-1610 Mono Laser Printer			
3	SAMSUNG Proxpress- M3320ND			
4	SAMSUNG SCX- 4828FN			
5	Canon- LBP-3108B			
6	SCX-4521FS Samsung SCX-4650 4x21S			
7	HP Laserjet 1022			
8	RICOH Printer	2		
9	SAMSUNG Proxpress- M3320ND			
10	HP Laserjet P1007			
11	SAMSUNG Proxpress- M3320ND			
12	EPSON Aculaser- M1200	4		
13	SAMSUNG - ML-1911			
14	EPSON Aculaser- M1200			
15	SAMSUNG Proxpress- M3320ND	2		
16	SCX-4521FS Samsung SCX-4650 4x21S			
17	SAMSUNG ML-1610 Mono Laser Printer	2		
18	HP Laserjet 1020	2		
19	SCX-4521FS Samsung SCX-4650 4x21S			
20	Samsung colour printer 410 W 600x600 paper size A/4	2		



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Laptop:-

No.	MAKE/MODEL and Configuration	QTY.	RATE	AMOUNT
1	Lenovo i7 Notebook computer			
2	Lenovo i7 Notebook computer i7 core/4 GB RAM 1500 HDD/DVD/14" LED			

Note :

1. All the computers and peripherals are in working condition, connected with LAN using Windows XP/Windows 7, equipped with CD Drive/DVD Drive, Mouse, Keyboard and other basic peripherals. AMC charges will be inclusive of all taxes, Service Tax and levies for a period of one year. Only Print head is exempted from the AMC.
2. The Corporation may add or withdraw any item any time from the AMC and the amount of the item may be added or deducted from remaining period of the AMC accordingly. Therefore, the Offerers are requested to please mention the rates for each item in rate column.
3. The actual configurations and make/model of the Computers/printers may vary from the above, so offerer may inspect the items to be covered under AMC during office hours.



MADHYA PRADESH STATE MINING CORPORATION LIMITED:
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FORMAT FOR SUBMISSION OF COMPANY PROFILE

ANNEXURE-II

Name of the Company	
Address	
Contact Person	
Phone & Fax No.	
Email address	
Sales Tax No.(s)	
Service Tax Reg.No.	
Name of partner(s), if any	

Signature of the Offerer



MADHYA PRADESH STATE MINING CORPORATION LIMITED:
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ANNEXURE-III

AGREEMENT

This agreement made at Bhopal this day ofbetween Madhya Pradesh State Mining Corporation, Paryavas Bhawan, Block No. 1(A), 2nd Floor, Bhopal, M.P. hereinafter referred to as the 'Corporation' which expression shall unless repugnant to the context or meaning thereof includes its successors and assigns on the one part.

AND

M/s. having its office at through Shri designation.....(herein after referred to as the Contractor whose expression unless repugnant to the context and meaning thereof includes its assigns, successors and administrations on the other part.

WHEREAS the Corporation invited Tender for Annual Maintenance Contract of Computers and Peripherals on the terms and conditions envisaged in the terms schedule issued with the Rate Contract Offer Document and purchased by the Contractor.

AND WHEREAS the Contractor has accepted each and every term and condition contained in the AMC Tender Document, while submitting his offer.

AND WHEREAS the Corporation accepted the offer submitted by the Contractor vide its letter of acceptance no.dated in consideration of the premises and the mutual premises and undertakings hereinafter specified and for other good and valuable consideration this agreement witness and is hereby agreed on the conditions of the Tender. The following documents shall form and be constructed a part of the Agreement Deed:-



MADHYA PRADESH STATE MINING CORPORATION LIMITED:
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- a. The Tender submitted by the Contractor including all the annexure attached thereto.
- c. The letter of acceptance dated ----- issued by the Corporation.
- d. The offer submitted by the Contractor.
- e. The rates mentioned in annexure to agreement.

The aforesaid documents shall be taken as complementary and mutually explanatory of one another but in case of discrepancies and ambiguities, tender document shall take precedence in the order set out above. In this regard the decision of Managing Director, M.P. State Mining Corporation Limited shall be final.

IN WITNESS WHEREOF the parties hereto have signed this agreement on the day and year referred to above.

CHIEF GENERAL MANAGER (F&A)

WITNESSES:

- 1.
- 2.

Contractor